

AWUTU SENYA EAST MUNICIPAL ASSEMBLY



REPUBLIC OF GHANA

*In case of reply, the number and date
Of this letter should be quoted.*

*Our Ref.....
Your Ref.....
Email: asemacity@gmail.com
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*Post Office Box Ks 553
Kasoa
Central Region*

24th September, 2025.

SUBMISSION OF THE COMPOSITE ANNUAL ACTION PLAN FOR 2026

We submit herewith (as attached), the 2026 Composite Annual Action Plan (AAP) in respect of the Awutu Senya East Municipal Assembly.

This is for your study and any further necessary action please.

Thank you.

DANIEL D. KANYAGE

(MUNICIPAL COORDINATING DIRECTOR)

FOR; MUNICIPAL CHIEF EXECUTIVE

DISTRIBUTION LIST

ALL MPCU MEMBERS

ALL ASSEMBLY MEMBERS

ALL ADMINISTRATORS OF SUB-STRUCTURES

ALL HEADS OF DEPARTMENTS AND UNITS

AWUTU SENYA EAST MUNICIPAL ASSEMBLY

ANNUAL ACTION PLAN FOR 2026

Objective:														
Programme:														
projects	Location	Time frame				COST			Status			collaborating		
		Q1	Q2	Q3	Q4	GoG	DAC F	IGF	Others	New	Ongoing		Lead	
WORKS DEPARTMENT														
Construct 24-hour economic market MODERN MARKET (Lockable Stores)	Kasoa (CBD)						7,378,498.15				✓		WKS Dep't	ASEMA
Construction of 1No. CHPS	Ofaakor						737,849.82				✓		WKS Dep't	ASEMA
Construct Maternity Block	Opeikuma Health Centre CHPS						480,000.00				✓		WKS Dep't	ASEMA
Construction and furnishing of 1No. CHPS Compound at Amuzuko	Amuzuko						737,849.82				✓		WKS Dep't	ASEMA
Rehabilitation of New Market Health Center and Gada Health Center	New Market and Gada						500,000.00				✓		WKS Dep't	ASEMA
Complete 1No. 12 unit classroom block at Amuzuko	Amuzuko						1,800,000.00					✓	WKS Dep't	ASEMA
Construction of 1No. 6unit primary classroom block with office, changing room, staff common room, wash rooms at camp prison.	Prison Camp						1,222,133.08				✓		WKS Dep't	ASEMA
Construction of 1No. 3unit JHS classroom block	Prison Camp						450,000.00				✓		WKS Dep't	ASEMA
Construction of 1No. 2unit KG classroom block	Awshie Tetteh						450,000.00				✓		WKS Dep't	ASEMA

Maintenance of footbridges	Municipal-wide									250,000.00						WKS Dep't	ASEMA	
Rehabilitate/Renovate existing Educational facilities	Selected schools									570,000.00			✓			WKS Dep't	ASEMA	
Complete 1No. 3 seater WC toilet at Gada M/A School	Gada M/A									150,000.00			✓			WKS Dep't	ASEMA	
Complete 1No. 3 seater WC toilet at Akweley M/A School	Akweley M/A									150,000.00			✓			WKS Dep't	ASEMA	
Completion of MCDs Bungalow	Ofaakor									400,000.00			✓			WKS Dep't	ASEMA	
Market paving works (5000sqm)	New Market												✓			WKS Dep't	ASEMA	
Completion and renovation of pavement works and barricade	Old Market, Kasoa									6,000,000.00			✓			WKS Dep't	ASEMA	
Completion of 1No. 4 Unit classroom block and 3No. toilet facility	New Market									500,000.00			✓			WKS Dep't	ASEMA	
GHANA SECONDARY CITIES SUPPORT PROGRAM (GSCSP)																		
UDG TWO (2) ADDITIONAL WORKS																		
Construction (Bitumen surfacing) of HFC-Timber market road (0.878km) and Timber Market Road (0.351km)													✓			URD	Cent. Adm.	
UDG THREE (3)																		
Completion of Ofaakor Jei-River Road with side drains and culvert (3.7km) Double seal bituminous surfacing	Ofaakor Jei-River												✓			URD	Cent. Adm.	
Completion of proposed triple 3.0m x 3.0m box culvert and approach road	Akweley - Kasoa												✓			URD	Cent. Adm.	
Completion of single 3.0m x 2.5m box culvert with approach road at Rock City- Kasoa	Rock City, Kasoa												✓			URD	Cent. Adm.	
Completion of 8,500sqm External Pavement Works with Pre-cast Concrete Pavement blocks for Kasoa Old Market	Old Market												✓			URD	Cent. Adm.	
UDG FOUR (4)																		
Construction of Storm Drain and Box Culvert from Walantu to Kasoa	Walantu												✓	659,175.51		URD	Cent. Adm.	

Gravelling of selected roads in Kasoa	Kasoa							1,074,420.59	322,326.18		✓		MA	DUR
Construction of Culverts on selected roads in Kasoa	Kasoa							2,268,221.25	793,877.44	✓			MA	DUR
Culvert and approach filling	Otamens							400,000.00			✓		WKS Dep't	ASEMA
Resealing of selected paved roads in Kasoa (5km)	Municipal-wide						5,137,600.00			✓			MA	DUR
Construction of U-drains on selected roads in Kasoa	Kasoa							8,854,021.55	2,656,206.46	✓			MA	DUR
Construction of Storm drains at Zongo, Newtown and Iron City	Zongo, Newtown, Iron City						24,774,450.00			✓			MA	DUR
Construction of Speed humps on selected roads in Kasoa	Kasoa							334,264.18	116,992.46	✓			MA	DUR
Construction of Gada to Opeikuma road (5.5km)	Gada, Opeikuma						78,653,630.90			✓			MA	DUR
Construction of selected roads at Datus and Colomba, Kasoa (6.5km)	Datus, Colomba, Dntown						77,262,332.76			✓			MA	DUR
Construction of selected roads at American Town (5.0km)	American Town						59,903,874.31			✓			MA	DUR
CENTRAL ADMINISTRATION														

Organisation of Assembly's sub-committee meetings, Executive Committee meetings, Ordinary General Assembly meetings and others	Municipal-wide					50,000.00	150,000.00		✓	Cent. Adm.	ASEMA
Support functionality of the Audit Committee	Mun. Wide					40,500.00	20,000.00		✓	Cent. Adm.	ASEMA
Organize Management Meeting	Mun. Wide					15,000.00	20,000.00		✓	Cent. Adm.	ASEMA
Scholarships/Awards for students	Mun. Wide					74,266.18			✓	Cent. Adm.	ASEMA
Support Regional and National Programmes	Mun. Wide					50,000.00	50,000.00		✓	Cent. Adm.	ASEMA
Kasoa youth empowerment	Mun. Wide					50,000.00			✓	GES	ASEMA
Support community initiated projects (CIP)	Jej River					105,000.00	100,000.00		✓	Cent. Adm.	ASEMA
Prepare 2026-2029 Composite Budget and Rates and Fees Fixing Resolution.	Jej River					40,000.00	10,000.00		✓	Cent. Adm.	ASEMA
Conduct Monitoring and Evaluation activities	Jej River					50,000.00	25,000.00		✓	Cent. Adm.	ASEMA
Support MPCU activities and statutory meetings	Jej River					80,000.00			✓	Cent. Adm.	ASEMA
Support Culture and Tourism in the Municipality	Jej River					20,000.00	52,069.00		✓	Cent. Adm.	ASEMA
Organize Assembly and other Meetings.	Mun. Wide					50,000.00			✓	Cent. Adm.	ASEMA
Support Assembly Members Community Engagement	Mun. Wide					40,000.00	28,276.00		✓	Cent. Adm.	ASEMA
MCE's Engagement with communities	Municipal wide					150,000.00	57,000.00		✓	Cent. Adm.	ASEMA
Procure office fittings, equipment and stationery	Jej River					225,942.63			✓	Cent. Adm.	ASEMA
Staff welfare expenses	Jej River					50,000.00			✓	Cent. Adm.	ASEMA
Maintenance, insurance and running expenses of official vehicles and other equipment	Jej River					150,000.00			✓	Cent. Adm.	ASEMA

Maintain Official Buildings	Jej River						122,798.52					✓	Cent. Adm.	ASEMA
Running Cost of Official Vehicles	Jej River						200,000.00	46,162.55				✓	Cent. Adm.	ASEMA
Procure dispatch Motor.	Jej River						15,000.00					✓	Cent. Adm.	ASEMA
Procure one (1) Photocopier Machine	Jej River						29,000.00					✓	Cent. Adm.	ASEMA
Procurement of Logistics.	Jej River						120,000.00					✓	Cent. Adm.	ASEMA
Support Security Operations	Jej River						45,000.00	80,000.00				✓	Cent. Adm.	ASEMA
Protocol for Visitors and Officials.	Jej River						50,000.00	85,000.00				✓	Cent. Adm.	ASEMA
Retainer and Legal Fee Services	Jej River						50,000.00	70,000.00				✓	Cent. Adm.	ASEMA
Public Education and Sensitization	Jej River						35,000.00	10,000.00				✓	Cent. Adm.	ASEMA
Support implementation of agriculture activities	Jej River						95,000.00					✓	Cent. Adm.	AGRIC
Support the operationalization and functionality of the six zonal councils and support Assembly Members' Community Engagement	Municipal wide						95,000.00					✓	Cent. Adm.	ASEMA
HIV/AIDS Activities	Municipal wide						7,378.50					✓	Cent. Adm.	ASEMA
Organize Capacity Building Program.	Jej River						50,000.00					✓	Cent. Adm.	ASEMA
Procure Office Furniture, Equipment, Facilities, Supplies and Accessories.	Jej River						150,000.00	20,450.00				✓	Cent. Adm.	ASEMA
Electricity Charges.	Jej River						120,000.00	100,000.00				✓	Cent. Adm.	ASEMA

Water	Jeï River							12,500.00	15,000.00		✓	Cent. Adm.	ASEMA
Telecommunication	Jeï River						5,000.00	10,000.00			✓	Cent. Adm.	ASEMA
Organize 3 Meeting with Business Community to Link Business Communities within the Assembly.	Jeï River						15,000.00	20,000.00			✓	Cent. Adm.	ASEMA
Conduct Socio-Economic Data Collection Exercise for Revenue Improvement.	Jeï River						10,000.00	45,000.00			✓	Cent. Adm.	ASEMA
Support Traditional Authority	Jeï River						15,000.00	30,000.00			✓	Cent. Adm.	ASEMA
Organize 2no. Social Intervention Programmes.	Jeï River						5,000.00	10,000.00			✓	Cent. Adm.	ASEMA
Review of 2026-2029 MTDP	Jeï River						100,000.00	50,000.00			✓	Cent. Adm.	ASEMA
Organize pay your Levy Campaign in the Municipality.	Mun. Wide							15,000.00			✓	Cent. Adm.	ASEMA
Organize Town Hall Meetings.	Mun. Wide						10,000.00	20,000.00			✓	Cent. Adm.	ASEMA
Provide Internet Facilities at the Offices.	Jeï-River							50,000.00			✓	Cent. Adm.	ASEMA
EPA certification on projects	Jeï-River							30,000.00			✓	Cent. Adm.	ASEMA
Procure Computers and Accessories.	Jeï-River							80,000.00			✓	Cent. Adm.	ASEMA
Rent of office Building	Jeï-River							45,000.00			✓	Cent. Adm.	ASEMA
Procure 285No. Hexagonal tables and 1,710 Chairs for KG schools	Selected schools						750,000.00			✓		PROC.	Cent. Adm.
Procure 1,120No. dual desks for public primary schools	Selected schools						901,399.26			✓		PROC.	Cent. Adm.
Procure 1,777No. Mono Desks for JHS	Selected schools						800,000.00			✓		PROC.	Cent. Adm.
Procure 260No. cupboards	Selected schools						500,000.00			✓		PROC.	Cent. Adm.

Maintenance of streetlight	Mun, wide							250,000.00		✓		PROC.	Cent. Adm.
Procurement of streetlights	Jej-River							200,000.00	150,000.00	✓		PROC.	Cent. Adm.
Furnishing works of INo Zonal council	Adam Nana							50,000.00	50,000.00	✓		PROC.	Cent. Adm.
PHYSICAL PLANNING DEPARTMENT													
Documentation of Assembly lands	Jej River							50,000.00		✓		PPD	ASEMA
Implement Street Naming and Property Addressing	Mun. Wide							70,000.00		✓		PPD Info dept	PPD Info dept
Public sensitization on LUSPA and Permitting	Jej River								19,000	✓		PPD Info dept	PPD Info dept
Review of Locals Plans(sector 5,6,10,Dodd Estate, Awushie Tetteh) & Spatial Plans	Jej River								290,000	✓		PPD Works dept	PPD Works dept
Street Naming & property addressing Ground Truthing & Data Collection	Mun. Wide								140,000	✓		PPD Works Dept.	Cent. Adm.
Mounting of signage	Mun. Wide								130,000	✓		PPD Works Dept.	Cent. Adm.
Organize 12 Technical Sub Committee meetings	Jej River								91,046.16	✓		PPD	Cent. Adm.
Organize 12 Spatial planning committee meeting	Jej River								114,706.08	✓		PPD	Cent. Adm.
General administrative duties	Jej River						14,000			✓		PPD	ASEMA
Fuel for Department vehicle	Jej-River						15,000			✓			
Undertake Community and stakeholders consultation	Mun. Wide								16,000.00	✓		PPD	ASEMA
Greening environment by the Parks and Gardens Unit	Jej-River								18,000.00	✓		PPD	ASEMA

Maintenance of equipment used by Parks and Gardens Unit	Jei-River							13,000.00			✓	PPD	ASEMA
NACAP													
Sensitize staff on NACAP	Assembly Hall						5,000.00	10,000.00		✓		Focal Person	NCCE ASEMA ISD
Establish safe and confidential reporting systems/mechanisms at the workplace (e.g. complaint boxes, hotlines and web-based platforms)	Municipal Assembly						5,000.00	5,000.00		✓		Management	ASEMA
Mainstream Anti-Corruption, Ethics and Integrity in Public Institutions	Municipal Wide						10,000.00	5,000.00		✓		Focal Person	ASEMA
Strengthen Anti-Corruption Capacity at District and Regional Levels and Encourage Whistleblowing	Municipal Wide						2,000.00	4,000.00		✓		MCD	ASEMA
INTERNAL AUDIT UNIT													
Prepare and submit Internal Audit Reports (ESPV, PFM CCC, Follow-up etc)	Jei-River							2,000.00			✓	IAU	Budget, Finance and other Auditees
Prepare and submit Risk Based Internal Audit Report	Jei-River						20,000.00	20,000.00			✓	IAU	MCD, Finance, Finance,
Prepare and submit Quarterly reports	Jei-River							4,000.00			✓	IAU	Finance, Budget, Procurement, MCD
Prepare and submit Annual Action Plan	Jei-River							5,000.00			✓	IAU	MCD, MDPO, Finance
Staff certification and Development	Jei-River							30,000.00			✓	IAU	MCD, MFO
Prepare and submit Internal Audit Charter	Jei-River							10,000.00			✓	IAU	MCD, Finance

IT skills enhancement and IT tools for analytics to boost efficiency in audit	Jej-River									30,000.00		✓	IAU	IT, MCD, FINANCE
DEPARTMENT OF AGRICULTURE														
Official vehicle Insurance cover	Jej-River									6,000.00		✓	DoA	Municipal Assembly
Maintenance of Field Staff Motorcycles	Jej-River									12,000.00		✓	DoA	Municipal Assembly
Field staff Motorcycle Insurance	Jej-River									6,000.00		✓	DoA	Municipal Assembly
Maintenance of Official vehicles	Jej-River									12,000.00		✓	DoA	Municipal Assembly
Payment of utilities Bills (water, electricity, broadband) quarterly, 2026	Jej-River									6,000.00		✓	DoA	Municipal Assembly
Procure equipment for data collection, office supplies and consumables by December, 2026	Jej-River									6,000.00		✓	DoA	Municipal Assembly
Running of Official Vehicle (Fuel)	Jej-River									15,000.00		✓	DoA	Municipal Assembly
Measure 25 fields and establish yield plots annually by 31st December, 2026	Mun. Wide									6,000.00		✓	DoA	GSS
Organize 1 RELC session for Researchers, DDA, DAOs, AEAAs and FBOs/ farmers by June, 2026	Jej-River									6,000.00		✓	DoA	RDA
Organize Monthly Technical Review/Management meetings between DDA, DAOs and AEAAs by December, 2026	Jej-River									6,000.00		✓	DoA	Lead Farmers
Establish 5 demonstrations on tomato production technologies by December, 2026	Mun. Wide									5,000.00		✓	DoA	Researchers
Routine monitoring of Feed Ghana activities	Mun. Wide									12,400		✓	DoA	Municipal Assembly

Establish 5 demonstrations on cassava production technologies by December, 2026	Jei-River								4,500.00	✓	DoA	Researchers
Establish 2 simple model housing structure for small ruminants as demonstration points by September, 2026	Jei-River								10,000.00	✓	DoA	Researchers
Organize 12 radio-based agricultural education programmes on livestock, crop and veterinary activities by December, 2026	Jei-River								5,000.00	✓	DoA	ASEMA
Make 672 monitoring visits by 4 municipal Agricultural Officers annually by December, 2026.	Mun. Wide								12,000.00	✓	DoA	ASEMA
Conduct 1600 farm and home visits by 5 AEAs annually by December, 2026	Jei-River								6000	✓	DoA	ASEMA
Food based nutrition and cooking education in 5 communities by December, 2026	Mun. Wide								5,000.00	✓	DoA	GHS
Promote the utilisation of locally available food in 2 communities	Jei-River								5,000.00	✓	DoA	GHS
Training of 30 women in vegetable production by December, 2026	Jei-River								5,000.00	✓	DoA	GSA
Train 20 women farmers in processing and food handling by Dec, 2026	Mun. Wide								5,000.00	✓	DoA	GSA
Organise 10 field days for livestock farmers by December, 2026	Mun. Wide								4,000.00	✓	DoA	FBOs
Organise 10 field days for crop farmers by December, 2026	Mun. Wide								4,000.00	✓	DoA	FBOs
Organise 1 training for 50 DoFA staff and 30 livestock farmers on endo and	Jei-River								4,000.00	✓	DoA	Animal Research

ecto-parasites control, supplementary feeding and biosecurity by June, 2026																					
Make 20 clinical interventions and other logistics for prophylactic and curative treatment for small ruminants and pets by December 2026	Mun. Wide							4,000.00											✓	DoA	ASEMA
Monitor and supervise agro input shops by Dec., 2026	Mun. Wide							4,000.00											✓	DoA	EPA/PPRSD
Educate 20 farmers on pest and diseases identification and management in 4 communities by Dec, 2026	Mun. Wide							4,000.00											✓	DoA	ASEMA
Train 20 agro input dealers on safe handling and use of agro chemicals	Jei-River							4,000.00											✓	DoA	EPA/PPRSD
Organize Farmer's Day Celebration, 2026	Jei-River							100,000.00											✓	DoA	Municipal Assembly
Training of 500 farmers on GAAP and financial literacy by December, 2026	Mun. Wide							4,000.00											✓	DoA	Municipal Assembly
SOCIAL WELFARE AND COMMUNITY DEVELOPMENT																					
Conduct Twenty (20) Family Tracing & Reunification and Social Enquiries Found Missing Children & Trafficking and Persons With Mental Health and Reporting fuel for activities	Mun. Wide																		✓	DSWCD	DOVVVSU, AHTU, GIS, NGOs, GHS ETC.
Undertake 120 Child Protection Caseworks & Family Welfare Settlements & Managements & Follow Ups (Maintenance, Custody, Paternity, Family Reconciliation, Child Abuse, Etc)	Mun. Wide							2,000.00											✓	DSWCD	DOVVVSU, GHS, GES, NHIA
To write 30 SERs on Family Tribunal cases and Juvenile justice system and Social Enquiry Reporting	Mun. Wide							1,500.00											✓	DSWCD	ASEMA

Undertake 15 Community Sensitisations & Awareness Creation on Child Protection Labour / Human Trafficking Issues & Celebration of International Days & Radio Programmes fuel for activities	Mun. Wide					5,500.00	4,500.00		✓	DSWCD	NCCE, GES, GHS,
Conduct of Quarterly Monitoring Visits & Inspections in 150 Early Childhood Care Dev't Centres (ECCD) / Day Care Centres & Residential Homes for Children (RHC), Profiling and Training. Fuel for activities	Mun. Wide					5,500.00	4,500.00		✓	DSWCD	DCC Operators, NGOs,
Embark on Ten (10) Stakeholders' Engagements in Ten (10) Communities & Schools on Teenage Pregnancy and Sexual & Gender-Based Violence, Gender Empowerment Issues. Fuel for activities	Mun. Wide					3,800.00	5,000.00		✓	DSWCD	GHS, GES, DOVVSU, NGOs
Embark on Women & Other Groups Formation and Development in Communities	Mun. Wide					2,700.00	1,500.00		✓	DSWCD	Assembly Members, NGOs,
Skills Training Acquisition & Monitoring	Mun. Wide					5,000.00	4,500.00		✓	DSWCD	NGOs, Community Leaders
Organise Public Sensitisation in Ten (10) Communities on Open Defecation Free (ODF) for activities	Jei-River					3,600.00	3,400.00		✓	DSWCD	NGOs, Community Leaders, Env. Health
Field Follow Ups & Home Visits	Jei-River					2,400.00	3,600.00		✓	DSWCD	NGOs, Community Leaders,
Staffs Capacity Building, Workshops & Seminars	Jei-River					15,000.00	13,000.00		✓	DSWCD	ASEMA

Repairs and Maintenance of Office Equipment.	Jei-River											✓	DSWCD	ASEMA
Procurement of office equipment, Stationery (A 4 Papers, Pen, Tonners, etc)	Jei-River							5000,00				✓	DSWCD	Procurement Unit
Conduct, Identify, Assess and Register Forty (60) PWDs.	Mun. Wide								4,500.00			✓	DSWCD	OPWDs, GFD, Community Leaders, CFPs
Activities Relating to Rescue & Medical Support for abused children/ Persons With Disabilities (PWDs) & Persons With Mental Health Disabilities (PMMHD), Destitute & Indigents NHIS Referrals & Registration, etc –Fuel for activities	Mun. Wide									4,000.00		✓	DSWCD	GHS, GES, NHIA, Police,
Hold Four (4) Disability Fund Management Committee (DFMC) Meetings	Jei-River								10,000.00			✓	DSWCD	OPWDs, CCMA
Support & Assistance to 70 Persons With Disabilities (PWDs) & other OPWDs' Common Fund Disbursements / Advocacy and capacity building.	Mun. Wide									514,106.00		✓	DSWCD	OPWDs, CCMA
Embark on Quarterly DFMC's Field Visits & Monitoring of PWDs Beneficiaries of Common Fund Support –Fuel for monitoring	Mun. Wide									12,000.00		✓	DSWCD	OPWDs, CCMA
Supervise six cycle Leap Payment in the Municipality	Mun. Wide											✓	DSWCD	ASEMA
LEAP payment to beneficiaries	Jei-River											✓	DSWCD	ASEMA
Sensitization of LEAP beneficiaries	Mun. Wide											✓	DSWCD	ASEMA

HUMAN RESOURCE											
Internal of the Human Resource Department	Jei-River					10,000.00		7,000.00		Cent. Adm.	HR
Staff Development	Jei-river					6,000.00	10,000.00	5,000.00	20,000.00	Cent. Adm.	HR
Organize capacity building	Jei River						40,000.00			Cent. Adm.	HR
Seminars/workshops and conferences	Mun. wide						35,000.00	20,000.00	10,000.00	Cent. Adm.	HR
STATISTICS DEPARTMENT											
Data Collection on temporary structures	Mun. wide					5,000.00		5,500.00		Statistics	ASEMA
Quarterly administrative data collection	Jei -River							2,000.00		Statistics	ASEMA
Market reading	New and Old Market							1,000.00		Statistics	ASEMA
Train staff on the use of statistical tools	Jei -River					2,000.00		2,000.00		Statistics	ASEMA
Procure Canon Pixma Printer	Jei -River					3,000.00				Statistics	ASEMA
FINANCE											
Provide logistics for revenue collectors	Jei-River							100,000.00		MFD	ASEMA
Procure revenue Pick-Up	Jei-River							600,000.00	✓	MFD	ASEMA
Pay commission collectors	Jei-River							400,000.00		MFD	ASEMA
GHANA EDUCATION SERVICE											
To support the directorate to conduct regular monitoring and supervision of education operations and projects.	Jei-River							5,000.00		GES	ASEMA
Provide adequate office stationery and equipment.	Jei-River							7,000.00		GES	ASEMA
To support the directorate to conduct enrolment drive in about 10 communities to increase enrolment in our schools.	Selected communities							6,500.00	✓	GES	ASEMA

To support brilliant but needy students in our schools.	Jei-River									10,000.00		✓	GES	ASEMA
Support the directorate to organize at least two (2) different Mock Exams in the Municipality for about 4000 JHS 3 Students.	Mun. Wide									40,000.00		✓	GES	ASEMA
Organize Best Teacher/Student Awards.	Jei-River									15,000.00		✓	GES	ASEMA
Support the directorate to organize at least two (2) meetings for Municipal Education Oversight Committee (DEOC).	Jei-River									12,000.00		✓	GES	ASEMA
Construction of Platform for the Office 40ft. Container and its roofing to prevent it from rusting.	Jei-River									10,000.00	✓		GES	ASEMA
Support the directorate to organize workshop for forty-three (43) Office Staff.	Mun. Wide									12,000.00	✓		GES	ASEMA
Support the directorate to organize workshop for forty nine(49) head teachers.	Mun. Wide									13,000.00	✓		GES	ASEMA
Organize my First Day at School for all the forty-nine (49) basic schools.	Mun. Wide							40,000.00		15,000.00		✓	GES	ASEMA
Monitor W.A.S.C.E	Mun. Wide							45,000.00				✓	GES	ASEMA
Support sports in schools	Mun. Wide							50,000.00				✓	GES	ASEMA
To support the directorate to monitor B.E.C.E to achieve success.	Mun. Wide									20,000.00		✓	GES	ASEMA
To support the directorate to carry out e-SHEP Programmes i.e. Sanitation, Health, Environment and safety system in our schools.	Jei-River											✓	GES	ASEMA
To support the directorate to organize Career Guidance for the JHS 3 Students in the Municipality.	Mun. Wide									5,000.00		✓	GES	ASEMA
GHANA HEALTH SERVICE														

Provide support for control of Malaria, Cholera, Rabies, Mpox, Schistosomiasis and other disease outbreaks (Event based surveillance)	Mun. Wide					495,699.20					✓	GHS	Cent. Adm.
Conduct monthly district data validation	Mun. Wide					5,000.00					✓	GHS	Cent. Adm.
Conduct refresher training on DHIMS 2 for all staff	Mun. Wide					8,000.00 7,500.00					✓	GHS	Cent. Adm.
Conduct refresher training on data validation and data verification processes for sub district officers	Mun. Wide					6,500.00					✓	GHS	Cent. Adm.
Organize half year and annual performance review	Mun. Wide					10,000.00					✓	GHS	Cent. Adm.
Organize refresher training for relevant health staff (CHNs, Midwives, ENS, Record assistants) on all reporting forms and registers	Mun. Wide					8,500.00					✓	GHS	Cent. Adm.
Celebrate World Mental Health Day	Mun. Wide					10,000.00					✓	GHS	Cent. Adm.
Capacity building on mental health for 30 Faith-based, herbal and traditional healers in the municipality	Mun. Wide					12,500.00					✓	GHS	Cent. Adm.
Organize two (2) community durbars to sensitize the community members on the GIFTS programme	Mun. Wide					20,000.00					✓	GHS	Cent. Adm.
Celebrate breastfeeding week	Mun. Wide					9,500.00					✓	GHS	Cent. Adm.
Celebrate Child Health Promotion week by organising food demonstrations in selected communities in the district and health talks in all health facilities.	Mun. Wide					10,000.00					✓	GHS	Cent. Adm.
Train Community Health Nurses on Family Planning reporting tools and data entry	Mun. Wide					5,500.00					✓	GHS	Cent. Adm.
To orient staff on the use of Veropack for Family Planning Home Services	Mun. Wide					4,500.00					✓	GHS	Cent. Adm.
Train midwives on prompt ANC	Mun. Wide					7,600.00					✓	GHS	Cent. Adm.
To create 5 adolescent corners in each Sub District	Mun. Wide					10,000.00					✓	GHS	Cent. Adm.
Monthly Collection of vaccines from Regional Cold Room	Mun. Wide					4,000.00					✓	GHS	Cent. Adm.

Conduct refresher training on EPI services for health staff	Mun. Wide								8,300.00				✓	GHS	Cent. Adm.
Carryout vaccine stock taking and cold chain equipment in all facilities	Mun. Wide								3,500.00				✓	GHS	Cent. Adm.
Conduct refresher training on surveillance activities for 5 selected focal persons in all Sub-districts	Mun. Wide								8,500.00				✓	GHS	Cent. Adm.
Organize training for community-based surveillance volunteers	Mun. Wide								7,400.00				✓	GHS	Cent. Adm.
On-site sensitization and case search such as AFP, Measles, Yellow Fever, Meningitis in all facilities	Mun. Wide								5,000.00				✓	GHS	Cent. Adm.
On the job training for community health staff on easily identification of NTDs	Mun. Wide								4,500.00				✓	GHS	Cent. Adm.
Carryout health education in Senior High School on NTDs	Mun. Wide								4,500.00				✓	GHS	Cent. Adm.
Conduct training for health staff on TB case detection	Mun. Wide								5,000.00				✓	GHS	Cent. Adm.
Carryout Case search through home visits, rumour investigations and follow up on index cases	Mun. Wide								7,500.00				✓	GHS	Cent. Adm.
Conduct quarterly TB/HIV review meetings	Mun. Wide								12,000.00				✓	GHS	Cent. Adm.
Procurement of medical equipment	Mun. Wide							250,000.00					✓	GHS	Cent. Adm.
Collaborate with Environmental health to conduct health screening for food vendors	Mun. Wide								8,500.00				✓	GHS	Cent. Adm.
HRIMS Update and Validation	Mun. Wide								5,000.00				✓	GHS	Cent. Adm.
Conduct two staff durbars in the year	Mun. Wide								3,000.00				✓	GHS	Cent. Adm.
Conduct orientation for newly posted nurses or officers	Mun. Wide								8,500.00				✓	GHS	Cent. Adm.
Procurement of office consumables	Mun. Wide							153,600	15,000.00				✓	GHS	Cent. Adm.
Procurement of office equipment	Mun. Wide							20,000.00					✓	GHS	Cent. Adm.
ENVIRONMENTAL HEALTH AND SANITATION UNIT															
Construction of 10 No. mechanised borehole	Slaughter house, Iron							360,000.00					✓	EHSU	Cent. Adm.

Acquisition of additional communal skip refuse container.	Municipal Wide						90,000.00						✓	EHSU	MFO, PU
Repair of broken down compactors, cesspit and skip refuse trucks.	Municipal Wide						250,000.00						✓	EHSU	Cent. Adm.
Legal acquisition of final disposal site	Municipal Wide						50,000.00	50,000.00		✓				EHSU	Cent. Adm.
Development of final disposal site into controlled final disposal site	Municipal Wide						50,000.00	50,000.00						EHSU	Cent. Adm.
Renewal of contract of nine(9) solid waste service providers	Municipal Wide						2,000.00		2,000.00				✓	EHSU	Cent. Adm.
Source segregation of waste into bio degradable, plastics and paper in institutions like basic schools in the municipality	Municipal Wide						2,000.00	2,000.00		✓				EHSU	Cent. Adm.
Waste to energy when FDS is finally acquired.	Municipal Wide						600,000.00						✓	EHSU	Cent. Adm.
Monthly clean-up exercise	Municipal Wide							50,000.00					✓	EHSU	Cent. Adm.
Purchase of sanitation tools	Jei-River							30,000.00					✓	EHSU	Cent. Adm.
Development of the FDS into stabilization ponds when acquired to enhance liquid waste management							200,000.00						✓	EHSU	Cent. Adm.
Construction of pen for stray animals	Jei-River						30,000.00						✓	EHSU	Cent. Adm.
GENDER															
Organize Sustainable Skill Training Programmes	Mun. wide							5,500.00		✓				Gender Desk	ASEMA
Organize Education and Sensitization Programmes on General Issues that affect both genders, Persons with Disability like Personal Hygiene, Hand Hygiene, Mental Health, Sexual Reproductive Health, among others.	Mun. wide							6,500.00		✓				Gender Desk	ASEMA
Organize Education and Sensitization Programmes that are gender specific like Menstrual Health and Hygiene,	Mun. Wide							7,000.00		✓				Gender Desk	ASEMA

Testicular Cancer awareness, Girl Child, among others.																						
Organize Child Protection Awareness Campaigns on Child Rights, Child Marriage, International Child Commemoration periods, among others.	Mun. wide										5,000.00						✓		Gender Desk	ASEMA		
Organize Women Empowerment Programmes	Mun. wide										6,000.00						✓		Gender Desk	ASEMA		
Organize sensitization on Sexual Abuse	Jej-River										8,000.00						✓		Gender Desk	ASEMA		
NATIONAL DISASTER MANAGEMENT ORGANIZATION (NADMO)																						
Education and Sensitization in Flood Prone Communities	Selected communities																	9,000.00		NADMO	ASEMA	
Inauguration of Municipal Disaster Management Committee	Jej-River																	9,000		NADMO	ASEMA	
Public Education Campaigns on DRR For Community Around The Banks Of Okordu River	Selected communities																	12,000		NADMO	ASEMA	
Training of The (DVGs) Disaster Volunteer Groups	Selected communities																	7,000		NADMO	ASEMA	
Provide Livelihood Support to DVGs	Mun. Wide																	12,000		NADMO	ASEMA	
Increased Public Awareness and Participation In DDR Education Activities.	Mun. Wide																	16,000		NADMO	ASEMA	
Undertake Evaluation & Monitoring Exercises	Mun. Wide																	7,500.00		NADMO	ASEMA	
Timely Response to Situation in The Municipality.	Mun. Wide																	4,000		NADMO	ASEMA	
Post Disaster Relief and Reconstruction	Mun. Wide																	3,800.00		NADMO	ASEMA	
Community Mobilisation & Development For Self- Help Programmes																				✓	NADMO	ASEMA
NATIONAL COMMISSION ON CIVIC EDUCATION (NCCE)																						

Sensitization On NACAP Emphasize The Role Of Stakeholders and Citizens in The Fight Against Corruption	Mun. wide								2,000.00		✓	NCCE	ASEMA
Sensitization Activities on the Menace of Violent Extremism and Peaceful Coexistence	Mun. wide								2,000.00		✓	NCCE	ASEMA
Public sensitization on Sanitation	Mun. wide								3,000.00		✓	NCCE	ASEMA
Education on Tax Compliance	Mun. wide								12,000.00		✓	NCCE	ASEMA
Street Announcement on Attitudinal Change	Mun. wide								3,000.00		✓	NCCE	ASEMA
Constitution week celebration	Mun. wide								3,000.00		✓	NCCE	ASEMA
Citizenship Week Celebration	Mun. wide								4,000.00		✓	NCCE	ASEMA
Re-Activation And Creation Of Civic Education Clubs in Schools	Mun. wide								3,000.00		✓	NCCE	ASEMA
Inter Schools Quiz Competition	Mun. wide								2,000.00		✓	NCCE	ASEMA
Social Auditing / ARAP	Mun. wide								2,000.00		✓	NCCE	ASEMA
Radio activities	Mun. wide								2,000.00		✓	NCCE	ASEMA
Education on revenues mobilization	Mun. wide								2,000.00		✓	NCCE	ASEMA
Child Protection Awareness Campaign, And Sensitization Against Cyber- Bullying, Internet Fraud	Mun. wide								2,000.00		✓	NCCE	ASEMA
Promoting Peaceful Coexistence and National Cohesion	Mun. wide								2,000.00		✓	NCCE	ASEMA
CLIMATE CHANGE													
Tree Planting Exercises	Mun. wide								15,000		✓	NADMO	ASEMA
Sensitization on the Climate Change Mitigation and adaptation strategies	Mun. wide								20,000.00	30,000.00		Cent. Adm.	ASEMA
Raising Awareness of Climate Change impact among student and pupils	Mun. wide								15,000.00			Cent. Adm.	GES
Organize Training Programs for Stakeholders & Community Leaders on Climate Change	Jej River									50,000.00	✓	Cent. Adm.	ASEMA
Undertake climate related activities	Municipal-wide									42,799.26	✓	EHSU	Cent. Adm.
Undertake National Tree for Life planting exercise	Municipal-wide									50,000.00	✓	EHSU	Cent. Adm.